

No: 47.63.0000.041.13.042.04/2129

Date: 09/11/2017

**Office Order**

With reference to the RDCD Memo no: 47.00.0000.033.19.012.17/346, dated 08/11/2017, the undersigned has been directed to permit Ms. Azma Mahmuda, Assistant Director, Bangladesh Academy for Rural Development (BARD), Kotbari, Comilla to attend the “Foreign Study Tour of the students of MA in Governance and Development (MAGD) Program (8<sup>th</sup> Batch)” under the BRAC University, Dhaka, Bangladesh from 26/11/2017 to 08/12/2017 to be held in Vietnam & Malaysia under the following terms and conditions:

**The terms and conditions:**

- While on foreign study tour she will be treated as on duty (Including Transit Period) ;
- She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- The expenses of the Foreign Study Tour will be borne by the sponsoring agency (BRAC University);
- They will draw their pay and allowance in local currency. No part of it shall be drawn in foreign currency; and
- She will not be allowed to stay abroad after the expiry of her approved period of foreign study tour.

This order is issued with the approval of the competent authority.

*Kamrul Ahsan*

(Dr. Kamrul Ahsan)

Director (Administration)

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**Copy for kind information and necessary action to:**

- Secretary, Ministry of Public Administration, Dhaka.
- Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka.
- Secretary, Ministry of Home Affairs, Dhaka.
- Secretary, Rural Development and Cooperative Division, Dhaka.
- High Commissioner, the High Commission of Malaysia in Bangladesh, House No-19, Road No-6 Baridhara, Dhaka.
- High Commissioner, the High Commission for the people's Republic of Bangladesh, Kuala Lumpur, Block-1, Lorong Damai-7, Jalan Damai, 55000, Malaysia.
- High Commissioner, the High Commission of Vietnam in Bangladesh, 14C.W.S.(B), Road No-33/24, Gulshan, Dhaka.
- High Commissioner, the High Commission for the people's Republic of Bangladesh, Vietnam.
- Director General, Immigration & Passport, Agargaon, Dhaka.
- OC, Immigration, Hazrat Shah Jalal (R.) International Airport, Dhaka.
- Controller, Foreign Exchange, Bangladesh Bank, Dhaka.
- All Directors, BARD, Comilla.
- Ms. Azma Mahmuda, Assistant Director, BARD, Comilla.
- Deputy Director, Passport Office, Comilla.
- Accounts Officer, BARD, Comilla.
- Assistant Director (Dev. Com.) to Posting the GO in Website of BARD.
- PA to DG BARD, for kind information of Director General, BARD.

*Kamrul Ahsan*  
Director (Administration) 9/11/17

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